

MINUTES OF THE 51st GOVERNING BODY MEETING HELD ON 07TH APRIL, 2018 AT 11.00 AM IN THE COMMITTEE ROOM PRINCIPAL'S OFFICE, UCE, OU

MEMBERS PRESENTS:-

1. Prof.T.Tirupathi Rao	-	Chairperson
2. Sri Bikshapthi Kondai	-	Member
3. Sri Devendra Surana	-	Member
4. Sri Md.Sadiq Naick	-	Member
5. Prof.P.Laxminarayana	-	Member
6. Prof.P.Prem Chand	-	Member
7. Prof.T.Parthasarathy	-	Member
8. Dr.Ms.Santhosh Satya	-	Member
9. Prof.A.Krishnaiah	-	Special Invitee
10. Prof.P.V.N.Prasad	-	Special Invitee
11. Prof.Sriram venkatesh	-	Special Invitee
12. Prof.S.Sameen Fatima	-	Convener

At the outset the Chairperson welcomed the members to the 51st Governing Body meeting of the College and requested the Principal to take up the items on the Agenda.

The Principal took up the items on the agenda for discussion.

Item/Note (1): Action taken report on the decision taken by the Governing Body held on 21.11.2018

- a) The Governing Body was informed that the Sports Committee has submitted an overall estimated expenditure of Rs.5,96,295/- for conducting annual sports and inter college tournament. However the amount available in the College budget for sports is only Rs.4,67,575/- leaving a deficit of Rs.1,28,720/- and proposed a hike in sports fee collected from students from Rs.140/- to Rs.316/- in the Special Fee.

The Governing Body felt that a an amount of Rs.500/- be fixed for sports fee and collected from the students as part of the one time special fee collected at the time of the admission. The Governing Body also suggested that the committee may be asked to suggest ways to generate extra revenue, for conducting sports activities.

- b) As regards increase in Tuition fee the members noted that the College has written to the Vice-Chancellor on the issue. However, they felt that there is a need to put pressure on the State Government to enhance the Tuition fee through the Vice-Chancellor, One of the members suggested that the matter can be sorted out if the issue is taken up by the University authorities with the Chief Secretary, Higher Education, Telangana State.
- c) Also the members discussed the issue of vacant seats in B.E. Ist year as detailed below. The members observed that the vacant seats are going up every year, and the matter should be taken up with the University authorities as well as the Government to evolve a strategy to see that the seats are filled up, either by retaining originals after admission during Phase-I or by way of sliding or spot admission by the Convener.

The action taken on the other items of the Action taken report on the decisions taken at the previous Governing Body meeting were taken note of by the members.

Item/ Note (2): Approval of the Budget for the year 2018-2019.

While approving the Budget of the College for the year 2018-2019, the Governing Body members have taken a unanimous decision to enhance the special fee by Rs.2000/- over and above the amount of Rs.7770/- recommended by the Finance Committee from the Academic year 2018-2019 and the same should be reflected in the budget and that one more component be included in the Special Fee, i.e., fee for “Cultural Activities”

Resolved to approve the Budget for the year 2018-2019 with an increase of Rs.2000/- in the Special Fee to be collected from the students as a onetime fee at the time of admission and distribute the same amongst the various components of the Special fee as per requirement while the sports fee be fixed at Rs.500/- instead of Rs.140/- .

Item/Note (3): Appointment of Prof.Rameshwar Rao & Prof.Pandari Pande at ECE Department and Dr.K.Veerabhadra Rao at CSE Department as Adjunct Professors

Resolved to approve the proposal for appointment of Prof.Pandari Pande (Retired Professor) and Prof.Rameshwar Rao (Retired Professor) at the Department of ECE and Dr.K.Veerabhadra Rao (Retired Scientist “B”) at the Department of CSE, as Adjunct Professors, on payment of Rs.25,000/- per month as Honorarium for a period of one year from 01-04-2018 by meeting the expenditure from the Internal sources of the College/TEQIP-III funds.

Item/Note (4): Renovation, Repairs and Maintenance Works of the College Buildings.

During the course of discussion on the item it was pointed out that there is sewerage water over flowing behind the hostels. Hence, the members suggested that the matter be taken up with the University authorities immediately.

Resolved to approve the renovation, repairs and maintenance works of the college buildings at an estimated cost of Rs.72,00,000/- by charging the expenditure to NUF funds.

Item/Note (5):Ratification of the Purchase & Installation of Audio system and Projector at the e-Class room and Projector at Committee Room.

Resolved to ratify the action taken by the Chairperson, Governing Body in approving the purchase of and installation of Audio system at e-Class room and two projectors one at e-Class Room and the other at the Committee room respectively, at a total cost of Rs.8,94,980/-, by meeting the expenditure from the provision of "Maintenanceof Internet Lab" of the College NUF funds.

Item/Note (6): UCE (A), OU – Increase of Sports Fee.

Resolved to enhance the Sports fee from Rs.140/- to Rs.500/- to be collected from the students as a part of Special fee at the time of admission.

Item/Note (7): UCE, OU – TEQIP – III – Appointment of Purchase Committee for considering the purchase of equipment under TEQIP-III

Prof.Sriram Venkatesh, Coordinator, TEQIP-III, informed the members that based on the request raised by the Heads of the Departments for procuring equipment under TEQIP –III, it is proposed to constitute a committee to consider the purchase of equipment under TEQIP-III. The Committee shall scrutinize the request raised by the departments in order of priority, and submit the same to the NPIU. Once the expenditure is booked, the amount shall reach the beneficiary through PFMS software directly after going through the purchase process.

Resolved to approve the appointment of the purchase committee for considering the purchase of equipment under TEQIP-III based on the requests raised by the Departments of UCE, OU

Item/Note (8): UCE, OU – Financial Assistance under the component Faculty/Staff Development and Motivation

Resolved to approve the financial assistance for various academic activities under the component “Faculty /Staff Development and Motivation” as recommended by the Committee out of the TEQIP –III funds as detailed below:-

1. To provide financial assistance for various academic activities out of the funds of TEQIP-III under Faculty/Staff Development and Motivation (FDP) as detailed below.

(i)	International Conference	:	Rs.1.50 Lakhs (2-5 days)
(ii)	National Conference	:	Rs.0.75 Lakh (2-3 days)
(iii)	Workshop/Seminar/symposium	:	Rs.0.30 Laks (1-day)
			Rs.0.50 Lakh (2-3 days)
			Rs.0.75 Lakh (5 days)

2. To permit & provide financial assistance to each Department to organize the following activity per financial year:
 - One international Conference
 - One National conference and
 - Two Workshops/Seminars/Symposium/FSD

3. To permit & provide financial assistance to faculty from each Department to attend the following activity per financial year.
 - One international Conference
 - One National conference and
 - Two Workshops/Seminars/Symposium/FSD

4. Registration Fee, Travel expenses will be provided for presenting a paper in reputed conference within India to maximum of 5UG, 5PG and 5Ph.D students from each department per year.

Item/Note (9): UCE, OU – TEQIP – III, IEEE International Conference on Innovative Technologies in Engineering (ICITE -2018)

Resolved to approve the sanction of an amount of Rs.6.00 lakhs i.e. Rs.1.5 Lakhs to each department (BME,CSE,ECE,EE) under the component of faculty/staff development and motivation (FDP) of TEQIP-III for jointly organizing an international conference on Innovative Technologies in Engineering (ICITE-2018), technically co-sponsored by IEEE Hyderabad section, to be held during 11-13 April 2018 at the University College of Engineering, OU as part of the OU Centenary celebrations of OU in association with VSSUT, Burla Odisha (TEQIP-III mentee institution)

Item/Note (10): UCE, OU – TEQIP – III Approval of Research Assistantship to Ph.D Scholars.

Resolved to approve the recommendations of the Committee constituted to frame the guidelines for Research Assistantship to Ph.D. scholars under TEQIP-III, for payment of Rs.12,000/- per month w.e.f 01-02-2018 to 26 Ph.D. students selected by the Committee based on an interview.

However the Governing Body opined that there should be a strict monitoring of their research activities. A “Research Monitoring Committee” shall be constituted with the Dean, Head of the Departments, Chairperson, Boards of Studies and Research Supervisor(s) for each department, which will give their recommendations every 3 months.

Item/Note (11): UCE, OU – TEQIP-III - Appointment of Internal and Statutory Auditors for the financial year 2017-2018.

Resolved to approve the appointment of M/s Basha and Narsimham as Internal Auditors and M/s Sagar of Associates as Statutory Auditors for conducting audit of TEQIP-III for the financial year 2017-2018 on payment of audit fee @Rs.50000/- +GST and Rs.75,000/- +GST respectively.

Item/Note (12): UCE, OU – TEQIP-III Approval for details of expenditure for the year 2017-2018 under TEQIP-III

The Governing Members deferred the approval of the total expenditure of Rs.66,23,273/- incurred under various components of TEQIP-III for the financial year to the next Governing Body meeting.

The members felt that the internal auditors should certify the correctness of the purchase procedures based on which the Governing Body can approve the expenditure. Both the Internal and external Audit reports shall also be placed in the next BOG for approval, including the Audit reports for the extended period of TEQIP –II.

Item/Note (13): UCE, OU – TEQIP-III Action Plan of the University College of Engineering for the period April 2018 to June 2018.

Resolved to Approve the Action Plan of the University College of Engineering, OU for the period April 2018 to June 2018.

However, the members pointed out that the No. of Components to be purchased does not figure in the Actual plan for procurement, which needs to be included and also suggested that the amount spelt out on employability be increased

Item/Note (14): UCE, OU – Appointment of Prof.P.Laxminarayana, Dean, Faculty of Engineering, University College of Engineering, OU as a member on the Finance Committee.

Resolved to ratify the action taken by the Chairperson, Governing Body in appointing Prof.P.Laxminarayana as member on the Finance Committee of the University College of Engineering, UCE, OU as Governing Body Nominee.

The meeting ended with a Vote of Thanks.



PRINCIPAL



CHAIRPERSON